

Annual Quality Assurance Report (AQAR) 2017-2018

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India



Submitted by



ARIGNAR ANNA GOVERNMENT ARTS COLLEGE

(Affiliated to Periyar University, Accredited with "B" by NAAC)

ATTUR – 636 121, TAMILNADU

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2017-2018

I. Details of the Institution

1.1 Name of the Institution

ARIGNAR ANNA GOVERNMENT ARTS COLLEGE

1.2 Address Line 1

VADACHENNIMALAI (POST)

Address Line 2

ATTUR (TALUK)

City/Town

SALEM (DISTRICT)

State

TAMIL NADU

Pin Code

636121

Institution e-mail address

aagacattur@yahoo.co.in

Contact Nos.

04282-235001

Name of the Head of the
Institution:

Dr.C.PERIYASAMY

Tel. No. with STD Code:

04282-235001

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID
(For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.45	2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12/09/2014 (Council)

25/09/2014 (Order)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2004-2005 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- ii. AQAR 2005-2006 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- iii. AQAR 2006-2007 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- iv. AQAR 2007-2008 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- v. AQAR 2008-2009 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- vi. AQAR 2009-2010 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- vii. AQAR 2010-2011 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- viii. AQAR 2011-2012 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- ix. AQAR 2012-2013 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- x. AQAR 2013-2014 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- xi. AQAR 2014-2015 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- xii. AQAR 2015-2016 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- xiii. AQAR 2016-2017 submitted to NAAC on 31/08/2017 (DD/MM/YYYY)
- xiv. AQAR 2017-2018 submitted to NAAC on 31/12/2018 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

COMPUTER LITERACY PROGRAMME

1.11 Name of the Affiliating University (*for the Colleges*)

PERIYAR UNIVERSITY, SALEM -636 011

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1+2"/>
2.3 No. of students	<input type="text" value="Nil"/>
2.4 No. of Management representatives	<input type="text" value="Nil"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="Nil"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="13+2"/>
2.10 No. of IQAC meetings held	Nil

2.11 No. of meetings with various stakeholders:	No.	Faculty
	<input type="text" value="10"/>	<input type="text" value="5"/>
	<input type="text" value="1"/>	<input type="text" value=""/>
Non-Teaching Staff	Students	Alumni
	<input type="text" value="1"/>	<input type="text" value="3"/>
		Others
		<input type="text" value=""/>

2.12 Has IQAC received any funding from UGC during the year?	Yes	No
If yes, mention the amount	<input type="text"/>	<input type="text" value="v"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2017-18 AQAR preparation

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
(2017-18) 1 Years AQAR	Completed
Feed back analysis	Prepared and reported to the concerned
Environment	ECO friendly environment maintained.

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Submitted to the College Council for discussion

Arrangements to send AQAR to NAAC and College web site

Instructed to the departments to take action based on Feedback analysis

Decided to conduct IQAC Committee meeting monthly once

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
M.Phil	2			
PG	7			
UG	10			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate (CLP)	1			
Others				
Total	21			

1.2 (i) Flexibility of the Curriculum: CBCS(Core/**Elective option** / Open options)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19
Trimester	
Annual	CLP

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Done by the Periyar University (Affiliated University).

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	56	41	2	0	0

2.2 No. of permanent faculty with Ph.D.

28

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
35	35	1	0	0	0	0	0	36	34

2.4 No. of Guest and Visiting faculty and Temporary faculty

62
-
1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	7	3
Presented papers	0	4	2
Resource Persons	0	1	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Effective steps taken for soft skills programmes.

2.7 Total No. of actual teaching days during this academic year

180

By Periyar University(Affiliated)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1		
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2.10 Average percentage of attendance of students

84%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				Pass %
		Distinction %	I %	II %	III %	
B A Tamil	55		19.00	01.00		20.00
B A English	28			03		10.37
B A History T/M	55		11.00	09.00		20.00
B A History E/M						
B.Com	62		30.65	03.23		33.87
B.B.A	73		08.00	12.00	04	32.87
B.Sc Physics T/M	48		20.83			20.83
B.Sc Physics E/M						
B.Sc Chemistry T/M	70	02.80	14.30			17.10
B.Sc Chemistry E/M						
B.Sc Computer Science	50		46.00			46.00
B.Sc Maths	23		26.00	39.00		65.00
B.Sc Botany	53	01.88	54.20			56.81
M.A Tamil	19		75.00			75.00
M.A English	17		03			17.60
M.A History	11		100			100
M.Com	27	40.74	07.41			48.15
M.Sc Computer Science	27		81.48			81.48
M.Sc Chemistry	16	56.30				56.30
M.Sc Physics	11	63.63	18.18			81.81
M.phil cs	5		80.00			80.00
M.phil tamil	14		85.00			85.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Soft skill programme was conducted by the staffs from various discipline.
Feedback sheets received from the students of all the courses.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	1
HRD programmes	1
Orientation programmes	6
Faculty exchange programme	0
Staff training conducted by the university	1
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	6	-	8
Technical Staff	2	8	0	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Steps being taken for introducing research programmes in all departments

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	2	
Non-Peer Review Journals	2	3	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>		TANSICHE	60000	60000
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	-				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/
recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

College Level

3.22 No. of students participated in NCC events:

University level State level

National level International level

College Level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

- YRC regularly conducting blood donation camps.
- RRC regularly conducting AIDS awareness programmes.
- PTA serving facilities for students (infrastructures, appointing staff).
- NSS Regular activities conducted
- NCC Cadets Participated in Regular & Special Camps

Scheme	Members	Sales	Profit
Student co-operative Stores			

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- National Service Scheme
 1. Planted sapling in college campus
 2. College campus cleaning
 3. Aids awareness programme conducted
 4. Blood donation awareness
- National Cadet Corps
 1. Participating Regular and Special camps.
 2. Celebrating Independence day , Republic day
 3. Helping college activities like Student admissions.
 4. Participating public awareness programme.
- Red Ribbon Club
 1. AIDS awareness programme were conducted.

- YRC (Donation of blood)
 1. Blood Donation camp conducted.
 2. Medical check up camp conducted.
 3. Blood grouping and blood donation awareness programme conducted.

- PTA
 1. Funds were collected from parents.
 2. Infrastructures (Furniture, Machines).
 3. College campus development activities.
 4. Appointing adequate staff.
 5. Internal auditing is maintained.
 6. Parents meeting conducted
 7. College encroached land eviction process

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	123 acres			
Class rooms	36			
Laboratories	9			
Seminar Halls	1			
Open auditorium with stage and 3 rooms	1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				

* Equipments purchased below 1 lakh for the purpose of all laboratories.

4.2 Computerization of administration and library

Student Admission ,Online Pay Bill ,Online university exam process, All communication through email, College web site is updated. Online exam system, Online scholarship, CA marks computed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30571		2442		33013	
Reference Books						
e-Books						
Journals	165	40360	12	480	177	40840
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	205	111				6	41	47
Added								6
Total	211	111				6	41	53

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

All departments having Internet facility

Additionally CLP- Computers, Internet facility utilized for Staff members.

4.6 Amount spent on maintenance in lakhs :

i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	19920
iv) Others	
Total :	19920

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Clean Environment
- Travelling Awareness
- Service Exam Training
- Encouraging Add on courses for development of soft skills
- Motivating the students to promote their higher education
- Notice board display regarding various events
- Department educational tour encouraged
- Women's self awareness programmes organised
- Eco-club established
- Entrepreneurship programmes organised.

5.2 Efforts made by the institution for tracking the progression

Departmental tracking of students conducting parents – Teachers meet .Transparency in the admissions through the single window counselling system.

UG	PG	Ph. D.	Others
2225	292	0	

5.3 (a) Total Number of students

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1772	67.64		803	32.70

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
95	1195	79	1094	8	2471	6	1245	87	1174	9	2518

Demand ratio

Dropout % 7.34

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

SLET, NET, TNPSC, Bank, Railway Coaching classes for students were conducted by the staff members. Soft skill classes are conducted.

No. of students beneficiaries 500

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career guidance and placement cell provides guidance and counselling to students .
 Efforts to propagate the idea of the need for training one self for employment .
 Acquiring additional skills , especially communication skills are the key activities of the career guidance and placement cell.
 Providing competitive books .
 Conducting special talks.
 Motivating to participate off campus interviews
 Academic counselling was given by their class in charge teachers
 Career counselling is given by the placement cell to all the students on their willingness.

No. of students benefited

5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	-	-	10

- Encouraging the students to attend the off campus programmes in universities and other institutions.

5.8 Details of gender sensitization programmes

1. Equal opportunities were given to the gender
2. Girl students are encouraged with special programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

* [(, Kabbadi (Men) – 12, Football (Men) – 16, Volleyball (Men) – 12, Cricket (Men) – 16, Total – 56 Participated in the College Level.] from PD

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	2203	7102489
Financial support from other sources	-	-
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Scholarship & Buspass , opening of bank A/c.

Anti Ragging Committee, Women's redressal committee, Discipline committee.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To mould young men and women as influential in all walks of life so that they may oblige people, especially the poor and the oppressed of our country.

To make sure social justice through equity and access.

To take participate in relevant research activities.

To evolve best practices of teaching and research in order to mould students potentials towards excellence in higher education.

To conduct coaching classes for competitive exams.

To ensure improvement in human relations and technical skills.

To achieve an amalgamation academic excellence and formation of character.

To teache the students about the cultural inheritance of our country.

To motivate the students in designing IQAC action plans and to take part in its implementation.

6.2 Does the Institution has a management Information System

Regular meetings of the staff council are held to discuss and decide on matters relating to academics and administration.

Feedback received from faculty , students, alumini and other stake-holder for the purpose of continuous review and revision which are relevant to the changing needs of higher education.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus is reviewed and revised as per the norms of the Periyar University .

6.3.2 Teaching and Learning

Maintaining the existing standards prescribed by the UGC.

The College has adequate number of qualified and competent teachers to handle all the courses.

The college creates a culture of instilling and nurturing creativity and temper among the learners through various academic activities.

6.3.3 Examination and Evaluation

Done by the affiliated University (Periyar University)

Double valuation for PG

Online registration is followed for examinations process.

Supplementary examinations are conducted

6.3.4 Research and Development

The teachers are informed about the various fellowships available and they are encouraged to apply for the same.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There are adequate books and journals are available in the library.

Communication lab is maintained.

Networking has been installed in the library which facilitate access of information on various types such as online database, e-journals, e-books

6.3.6 Human Resource Management

The institution has sincere, dedicated and committed faculty and vision any management. Staffs are motivated to participated in workshops and seminars.

6.3.7 Faculty and Staff recruitment

The qualification for teachers of various courses are prescribed by the UGC and the Government of tamil nadu from time to time.

6.3.8 Industry Interaction / Collaboration

The institution has constructive relationship with institution of the nearby locality to work on various outreach and extension activities.

6.3.9 Admission of Students

Every year a review meeting of the admission committee is held to ensure the improvement of admission process.

6.4 Welfare schemes for

Teaching	Thrift society
Non teaching	Thrift society
Students	Free education(Tuition fee), Free Bus pass , Free hostel , Govt Scholarship and other scholarships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Department Staff

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1 Computerization in examination process
2. Online registration of supplementary examination
3. Declaration of results is done with in 30 days from the date of the last examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

The alumni association contributes various service via their moral support.

6.12 Activities and support from the Parent – Teacher Association

Departments organize a meeting with parents whose children need further support and counseling service to enhance performance.

6.13 Development programmes for support staff

It is planned to introduce more development programmes for teaching and non-teaching staff faculties of the institution

The faculty of the college is provided with computers, internet , and computer aided package to facilitate teaching.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Energy conservation
2. Panels depicting eco issues.
3. Sensitising the public on environmental issues and reaching out the community on working towards environmental protection.
4. Use of plastic materials is prohibited in the college
5. Approach roads are lined with trees and shrubs.
6. Plantation
7. Campus Cleaning
8. Providing Purified Water

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Introducing bridge course at the beginning of the academic year for students from vernacular medium
2. To offer Computer skills for all the new intranets.
3. To prepare for the NAAC peer Team visit and to orient all the departments of the college towards re-accreditation.
4. To enhance the quality of teaching learning process.
5. To strive for better student performance in the examinations.
6. To offer guidance for personality development activities by the concerned department associations.
7. Centralised Admission (Counselling method – Single window system adopted)

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Proper measures were taken to conduct the bridge course successfully for the students from vernacular medium.
2. Computer classes were being conducted by the CLP wing by the new entrance.
3. Measures were taken to organize seminars and workshops to enlighten the faculty.
4. Students are encouraged to take part in all the forthcoming competitive examinations.
5. The staff were encouraged to conduct model exams at proper intervals to make the students get rid of examinations fear.
6. Remedial classes are conducted to help the slow learners improve their academic performance.
7. Effective functioning of PTA in the overall development of the college is ensured.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Encouraging and enriching the students active participation in the co-curricular and extra-curricular activities.
2. Encouraging the department to conduct academic meeting , cultural events and various related competitions.
3. Motivation classes are being conducted for the learners to gain knowledge about the competitive examinations conducted by the centre and the state regularly.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

1. Creating awareness on pollution , seasonal diseases and natural calamitive through NCC, NSS, YRC, and RRC.
2. Rain water harvesting is properly functioning
3. Plantation of plastic materials is prohibited in the college.
4. Safe disposal of laboratory wastes.

7.5 Whether environmental audit was conducted? Yes No

By PWD and college council periodically.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

1. Pollution free area
2. Laboratories with latest technologies
3. Promotion of research culture and publication
4. Fully computerized administration departments and office
5. Water facilities are highly available
6. Conducting various extension and awareness programmes through extra curricular schemes/services
7. Sincere dedicated and committed faculty.
8. Providing quality education and encouraging research activities.
9. Assistance from PTA
10. Inviting subject experts from outside for interaction

Weaknesses

1. Location disadvantage with rural background.
2. Lack of communication skill
3. Inadequate transport facility
4. Inadequate class rooms and laboratories
5. Lack of permanent staff
6. Insufficient of Training programmes for non teaching staff to learn new technologies

Opportunities:

1. To encourage the faculty in research aspect
2. Steps taken to achieve the status of the college with potential for excellence
3. Conducting special training programmes to acquire communication skills among the students
4. Opportunities are provided to students to explore various skills in department association functions , extension activities and off campus events
5. Training students for eligibility tests (SET, NET) and competitive examinations.

Threats:

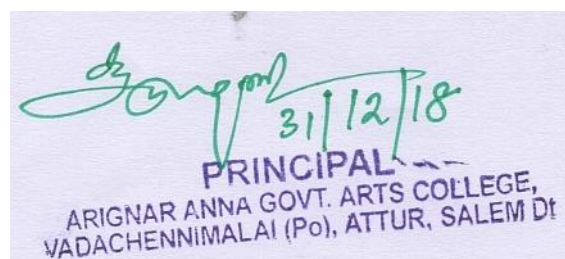
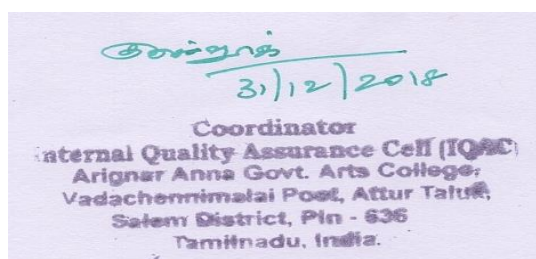
1. Time concept of students due to lack of transport in villages
2. To provide 100% of results
3. Infrastructure.
4. Shift system.

8. Plans of institution for next year

1. Introducing the new courses
2. Up grading the campus with networking and safety systems
3. To encourage the faculty members to organize conferences, Workshops, Seminars in National and International Level
4. Increasing information technology capabilities.
5. To request the government to fill the teaching and non teaching vacancies, infrastructure and buildings.
6. To augment infrastructure facilities.
7. Maintaining tidy campus
8. Attaining higher academic results.

Name : Dr.K.SELVARAJ

Name : Dr.S.ARUL ANTONY



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

DATE : 31-12-2018

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
