



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

ARIGNAR ANNA GOVERNMENT ARTS COLLEGE

ARIGNAR ANNA GOVERNMENT ARTS COLLEGE VADACHENNIMALAI POST
ATTUR TK SALEM DT
636121
www.aagacattur.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Arignar Anna Government Arts College, Attur, Salem district is a godsend institution to the youth aspiring for higher education from the rural hamlets in and around Attur. Most of the students are hailing from economically and socially weaker sections of society. Molding and producing first generation graduates, especially a large number of female graduates are the highlights, which makes this institution to reach its pinnacle.

This institution has undergone various transitional phases since its inception in July 1972 with only three undergraduate programs. The college was functioning in a temporary building with minimum infrastructure at the initial stages. At present, it has attained an extent of 6300 square meter area of constructed buildings in 50 hectares (123 acres) land along with well-equipped laboratories, two conference halls with LCD projector and Audio systems to accommodate 500 students each.

In order to accommodate the maximum number of students who have completed Higher Secondary Course, more number of programs started in the year 1979-2017. This college started to offer research degree in different departments from 2012-13.

The Computer Literacy Programme was introduced by the Government of Tamilnadu in order to help the students majoring in courses other than Computer Science in the academic year 2000-2001. It was implemented successfully and is functioning effectively.

The College was functioning as one of the affiliated Colleges of Periyar University, Salem, Tamil Nadu since 01.01.1998.

The National Assessment and Accreditation Council (NAAC) inspected the institution in February 2005. It appreciated the system and the functioning of the college and accredited the College with “ B ” Grade on 28.02.2005.

In order to accommodate maximum number of economically poor students who are willing to pursue their studies, second shift programs are started in the academic year 2007-08 as per the Tamil Nadu State Government Policy.

The College was elevated to Grade I status by Govt. of Tamil Nadu from August 2015. This institution strives with determination to impart quality education to socially and economically backward students and to elevate to the forefront at the national level in the field of higher education.

Vision

The vision of our college is empowering the students of rural status by ensuring the pursuit of excellence in teaching, learning, research activities, invention and innovation. The college strives to build a thriving learning culture with better character and conduct needed to the society and nation.

Mission

Our college is demonstratively and strictly committed to

- Creating a vibrant academic environment and intellectual stimulus.
- To explore the new minds with patronizing ideals and motivate them to accomplish excellence in the chosen field.
- To encourage the students to take-up research and help them to reach broad standards.
- Educating the pupils to overcome poverty and illiteracy in and around the college jurisdiction.
- Developing sportsmanship that makes the pupils better citizens.
- Extending academic activities through extracurricular and outreach extension activities.
- Enabling the vulnerable section of pupils to attain integral formation by instilling confidence and creation of employment opportunities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

We have expansive campus of 123 acres with spacious classrooms and well equipped laboratories.

Our college administration is funded by Government of Tamil Nadu (Higher Education Ministry).

Our campus is headed by dynamic Principal and experienced faculty members.

We have 10 departments with equal emphasis on arts and science subjects.

Our college students receive scholarship (SC/ST, BC) during their graduate studies.

Institutional Weakness

Our college is located in the remote location which remains a hurdle to reach from the city.

We encounter shortage of electricity and water scarcity.

More than 50% of sanctioned strengths are filled by Guest faculty.

Institutional Opportunity

College offers research courses like PG, M.Phil and PhD to enable the students to get involved in research.

Highly qualified research supervisor are available to universities repute promoting research and development.

We have a sprawling campus to plant more saplings to prevent soil erosion.

We have a strong Alumni Association to plan for Placement Drive and to encourage younger generation.

We have various clubs and organizations like NSS, NCC, YRC, RRC etc..to develop patriotism and discipline among students.

Institutional Challenge

More than 50 % of teaching and nonteaching post is vacant and discontinuity in the service due to remoteness.

Students of rural background are lagging behind in language skill.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college effectively follows the CBCS (Choice Based Credit System) syllabus framed by Periyar University, Salem by a well planned 'Academic Schedule' designed by faculty members and approved by Principal ahead of the first working day of each semester.

Experienced faculty members, equipped laboratories and libraries enable the students to understand the subjects in theoretical and practical knowledge..

Modern tools like smart boards and projectors are used to teach the concepts using MOOC videos to make the teaching sessions interactive.

Periodic 'Continuous Internal Assessments (CIE)' are conducted to ensure the knowledge attainment of the students and their problem-solving ability.

Faculty-HOD-Class Representative meetings are conducted at the end of CIE to know the progress of students in education and the difficulties faced by them during teaching hours.

'Supplementary Classes' are conducted to improve the performance of students in semester exam and as well as in competitive exams.

'Compulsary Learning Program (CLP)' is made mandatory for all the course programs in our college to ensure the students to acquire digital literacy in order to make them fit for industrial needs.

Funds are received from State Council for Science and Technology to conduct academic workshops to improve and upgrade the subject knowledge and its applications.

Students are encouraged to participate in symposiums, conferences, internships, in-plant training, short-term projects to apply their knowledge in knowing the recent trends in their field and boost their confidence to

interact with industry delegates.

At the end of each semester, Feedback Forms are collected from students to improve the curriculum.

Teaching-learning and Evaluation

The admission process is carried transparently through open counseling system, which ensures equal opportunity to all the applicants, following the guidelines and reservation policy of Government of Tamilnadu and Director of Collegiate Education, Chennai.

Classes are conducted with a blend of teaching as well as making the students to participate in the 'Q & A' session conducted by the faculty members.

Students are given 'assignments' and 'seminar session' to improve their skills in their presentation.

Faculty members impart additional knowledge to students which they have received while attending 'Refresher Courses (UGC) / Faculty Development Program (FDP).

Remedial courses are conducted by each department to the academically weaker students.

'Parents – Teachers Meeting' is conducted to discuss the performance of students in the curriculum and also to know whether they face any difficulty in learning.

Psychological Counselling helps students to boost their confidence in order to focus their strengths to improve their academic performance and allay their examination fear.

Industrial Visits and In-House Projects are scheduled every semester to implement and update the knowledge of students.

Meritorious students are awarded with Medals and Certificates to encourage them to perform well throughout their course.

Science fests and birth anniversary celebration of scientists are conducted to understand the contribution of scientists and the application of their inventions in a day to day life.

Research, Innovations and Extension

Our college offers Ph.D. programmes in Tamil and M.Phil programmes Computer Science, Commerce, History, Tamil to promote research activities and upgrade the NIRF ranking.

Faculty members are highly qualified with Ph.D. degree and Post Doctoral Fellowships (PDF) and also winning Literary Awards/invited speakers abroad.

Principal encourages the faculty members to attend the International Conference and also encourage faculties to do Ph.D.

Most of the faculty members are obtained guideship in Periyar University for supervising Ph.D. students, and they also get funded projects from UGC/TN State Council.

Students are encouraged to involve in research activities for improving their academic skills.

Every department is allotted with funds received from UGC to improve the facilities.

Our college has subscribed several journals by inflibnet to access research articles from many disciplines.

'Soft Skills Centre' in our college not only enhances the English language communication among students but also assists students in writing project proposals for funding.

Infrastructure and Learning Resources

Our college is functioning in a sprawling campus of 120 acres under the foothills of Vada Chennimalai temple.

We have an individual building for each department along with well-equipped laboratories.

We have two seminar halls with audio and video facilities to conduct the events in our college.

We have a 'Language Lab' equipped with computers, headphones, camera, television, and furniture.

Our library has a net facility for internet browsing and searching the books (INFLIBNET).

We have subscribed e-books, journals, magazines and newspapers.

Intercom facility is also available to swiftly communicate among faculty members.

CCTVs are installed to ensure discipline in the campus and also for maintaining the safety inside the premises.

Clean drinking water is provided through RO.

Separate hostel facilities are available for boys and girls.

Canteen is established for providing quality food for staffs and students.

Student Support and Progression

All the students are offered with scholarship (BC/MBC/SC/ST).

Students are asked to post the feedback/complaints in a post-box available in our college.

Placement Cell is established in our college to coach the students for competitive exams and arrange placements.

National Cadet Corps (NCC) is established in our college to enable the students to get NCC certificate for

getting job opportunities in armed forces like Army and Navy.

National Service Scheme (NSS) schedules events every year to conduct events for a social cause such as giving awareness for neighboring villages, conducting cleanliness camp during outreach activities.

Youth Red Cross and Red Ribbon Clubs are established and 'Blood Donation Camps', 'preventing Drug usage' and 'HIV awareness camps are being regularly.'

'Anti Ragging Cell' is established to inform the punishments for involving in ragging and patrolling is done to prevent ragging.

'Alumni Cell' is established to interact with alumni during symposia/conference and to seek their help for arranging placements.

Faculty members are coaching the students for State/Central Govt exams and also to appear for SLET/NET exams and also discuss about other career options.

Establishment of "Entrepreneurship Cell" is planned to educate the need for entrepreneur and the schemes launched by Central/State Govt for entrepreneurs to start the business and the subsidies offered.

Governance, Leadership and Management

Principal plays the prominent role in the governance and management of the college, maintaining transparency in the functioning of the College and maintaining core values.

The principal holds a periodic meeting with HODs to ensure discipline and punctuality among staffs and students of the college.

Orientation programme for freshers is conducted to introduce about the functioning of the college and administrative hierarchy followed in the campus.

IQAC conducts an internal audit of academics annually.

Principal conducts meeting with the faculty members to know the performance of students in academics and also to receive feedback on various schemes implemented in college.

Principal takes disciplinary or other educational measures for better functioning of the college after discussing about the same with the faculty members.

Institutional Values and Best Practices

Vision and Mission of our college is displayed at prime location inside the campus.

NSS/NCC volunteers are invited to make green initiatives for the campus viz, planting saplings inside the college.

We observe national and state level specific days in our college to raise awareness about the human values in our society.

Principal conducts meeting with all the students and staffs in our college to take oath on equality in society.

Strict measures against ragging are followed.

Gender equality is maintained by conducting a 'Gender Sensitization Programme'.

Bio-Degradable and Degradable wastes are separately disposed from our college.

We are planning to use CFL and Solar lamps in our college to conserve natural resources, avoid pollution and save money.

Events conducted in our college are regularly updated on our college website.

Malpractices during the examinations are strictly monitored and actions are initiated against the dishonest practices.

Separate pathways are built for facilitating the movement for physically challenged students.

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|---|
| Name | ARIGNAR ANNA GOVERNMENT ARTS COLLEGE |
| Address | ARIGNAR AMMA GOVERNMENT ARTS COLLEGE VADACHENNIMALAI POST ATTUR TK SALEM DT |
| City | SALEM |
| State | Tamil Nadu |
| Pin | 636121 |
| Website | www.aagacattur.org.in |

| Contacts for Communication | | | | | |
|----------------------------|------------------|-------------------------|------------|-------------|---------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | S. ARUL ANTONY | 04282-235001 | 9095371650 | 4282-235001 | aagacnaac2017@gmail.com |
| IQAC Coordinator | J.ELANCHE ZHIYAN | 04282-252623 | 9578602623 | - | elanchezhiyan.j@gmail.com |

| Status of the Institution | |
|---------------------------|------------|
| Institution Status | Government |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | |
|-----------------------|--|
|-----------------------|--|

| | | | | |
|--|--|---------------------------------------|-------------------------------|----------------|
| Date of establishment of the college | 03-07-1972 | | | |
| University to which the college is affiliated/ or which governs the college (if it is a constituent college) | | | | |
| State | University name | | Document | |
| Tamil Nadu | Periyar University | | View Document | |
| Details of UGC recognition | | | | |
| Under Section | Date | | View Document | |
| 2f of UGC | 03-07-1972 | | View Document | |
| 12B of UGC | 03-07-1972 | | View Document | |
| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| | |
|--|----|
| Details of autonomy | |
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |

| | |
|---|----|
| Recognitions | |
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|------------------------------------|---|------------------|-----------------------------|---------------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | ARIGNAR AMMA GOVERNMENT ARTS COLLEGE VADACHENNIMALAI POST ATTUR TK SALEM DT | Rural | 125 | 5952.62 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---------------------------------|---------------------------|----------------------------|------------------------------|----------------------------|--------------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BA,Tamil | 36 | Higher Secondary | Tamil | 100 | 100 |
| UG | BA,English | 36 | Higher Secondary | English | 50 | 50 |
| UG | BA,History | 36 | Higher Secondary | English,Tamil | 100 | 100 |
| UG | BCom,Commerce | 36 | Higher Secondary | English | 100 | 100 |
| UG | BBA,Business Administration | 36 | Higher Secondary | English | 100 | 67 |
| UG | BSc,Physics | 36 | Higher Secondary | English,Tamil | 64 | 55 |
| UG | BSc,Chemistry | 36 | Higher Secondary | English,Tamil | 96 | 96 |
| UG | BSc,Mathematics | 36 | Higher Secondary | English,Tamil | 64 | 43 |
| UG | BSc,Computer Science | 36 | Higher Secondary | English | 64 | 64 |
| UG | BSc,Botony | 36 | Higher Secondary | English,Tamil | 64 | 64 |
| | | | | | | |

| | | | | | | |
|--------------------------|----------------------------|----|----------------------------|---------|----|----|
| PG | MA,Tamil | 24 | BA Tamil | Tamil | 36 | 17 |
| PG | MA,English | 24 | BA English | English | 26 | 20 |
| PG | MA,History | 24 | BA History | English | 36 | 8 |
| PG | MCom,Com merce | 24 | BCom | English | 26 | 9 |
| PG | MSc,Physics | 24 | BSc Physics | English | 12 | 12 |
| PG | MSc,Chemis try | 24 | BSc Chemistry | English | 16 | 16 |
| PG | MSc,Mathe matics | 24 | BSc Mathematics | English | 36 | 35 |
| PG | MSc,Comput er Science | 24 | BSc Computer Science | English | 30 | 16 |
| Doctoral (Ph.D) | PhD or DPhil,Tamil | 36 | MA Tamil | Tamil | 10 | 5 |
| Pre Doctoral (M.Phil) | MPhil,Tamil | 12 | MA Tamil | Tamil | 15 | 15 |
| Pre Doctoral (M.Phil) | MPhil,Histor y | 12 | MA History | English | 5 | 1 |
| Pre Doctoral (M.Phil) | MPhil,Com merce | 12 | MCom | English | 5 | 1 |
| Pre Doctoral (M.Phil) | MPhil,Comp uter Science | 12 | MSc Computer Science | English | 5 | 1 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 1 | | | | 2 | | | | 103 | | | |
| Recruited | 1 | 0 | 0 | 1 | 2 | 0 | 0 | 2 | 32 | 11 | 0 | 43 |
| Yet to Recruit | 0 | | | | 0 | | | | 60 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 18 |
| Recruited | 8 | 2 | 0 | 10 |
| Yet to Recruit | | | | 8 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 2 |
| Recruited | 2 | 0 | 0 | 2 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------------|------------------|---------------|---------------|----------------------------|---------------|---------------|----------------------------|---------------|---------------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 1 | 0 | 0 | 2 | 0 | 0 | 22 | 7 | 0 | 32 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 10 | 4 | 0 | 14 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | 0 | 4 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 54 | 13 | 0 | 67 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 2 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | | |
|---|-------------|---|---------------|---------------|--------------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | | Female | Others | Total |
| | | 0 | | 0 | 0 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|--------------------------|--------|---|-------------------------------|--------------|---------------------|-------|
| Pre Doctoral (M.Phil) | Male | 1 | 0 | 0 | 0 | 1 |
| | Female | 3 | 0 | 0 | 0 | 3 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Doctoral (Ph.D) | Male | 2 | 0 | 0 | 0 | 2 |
| | Female | 3 | 0 | 0 | 0 | 3 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG | Male | 131 | 0 | 0 | 0 | 131 |
| | Female | 145 | 0 | 0 | 0 | 145 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| UG | Male | 1572 | 0 | 0 | 0 | 1572 |
| | Female | 638 | 1 | 0 | 1 | 640 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | |
|--|--------|---------------|---------------|---------------|---------------|
| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 732 | 659 | 492 | 523 |
| | Female | 458 | 511 | 370 | 356 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 62 | 57 | 57 | 35 |
| | Female | 27 | 18 | 42 | 17 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 821 | 816 | 769 | 1097 |
| | Female | 319 | 325 | 345 | 729 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 6 | 6 | 55 | 168 |
| | Female | 3 | 1 | 125 | 130 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 2428 | 2393 | 2255 | 3055 |

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 1133

| File Description | Document |
|---|-------------------------------|
| Institutional Data in Prescribed Format | View Document |

Number of programs offered year-wise for last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 23 | 20 | 20 | 20 | 20 |

3.2 Students

Number of students year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 2517 | 2408 | 2351 | 2238 | 2164 |

| File Description | Document |
|---|-------------------------------|
| Institutional Data in Prescribed Format | View Document |

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 773 | 716 | 716 | 687 | 687 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

Number of outgoing / final year students year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 870 | 877 | 804 | 794 | 759 |

| File Description | Document |
|---|-------------------------------|
| Institutional Data in Prescribed Format | View Document |

3.3 Teachers

Number of full time teachers year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 49 | 48 | 45 | 29 | 21 |

| File Description | Document |
|---|-------------------------------|
| Institutional Data in Prescribed Format | View Document |

Number of sanctioned posts year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 101 | 95 | 94 | 93 | 93 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3.4 Institution

Total number of classrooms and seminar halls

Response: 54

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 574.72 | 47.75 | 41.70 | 52.37 | 120.38 |

Number of computers

Response: 140

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to the Periyar University Salem, the curriculum for every program is developed by the respective board of studies which are constituted as per the guidelines of UGC. The syllabi of all the programs are revised and updated once in five years. However, when revision and updating are deemed required or obligatory, they are allowed in the middle as well. Syllabus for all our UG and PG courses are revised in the year 2017-18, to help the students to keep up the recent developments in the chosen field. The Participation of the subject experts in various bodies such as BoS and academic council from our institution help us representing the views of the respective faculties during the meetings.

The college offers totally 10UG, 8PG, 4 M.Phil., and one Ph.D.,core courses in the faculty of Arts, Science and commerce. The main focus of the curriculum of the college is to develop the student employable, independent entrepreneurs and effective researchers. The courses are designed after making thorough assessment of the students need. Every program is an optimal blend of language courses. Minimum of two elective courses offered in UG programs. UG students have to study non-major course in addition to the core and elective courses offered by other departments. Students of PG programs also study elective courses; one compulsory course entitled Human Rights. To create the state of art and research knowledge for all PG students a project work is compulsory.

The college ensures effective curriculum delivery through the following measures:

Preparation of academic calendar commences before the beginning of academic year. The academic calendar committee collects the information about all academic activities from the various departments and prepares this calendar which helps to plan the curriculum delivery. This calendar is shared with all the departments and brought into knowledge of the students. Before the end of the academic year, the heads of the department conduct meetings to allot the teaching workload. This helps the teachers to prepare their teaching approaches during the vacations and provide their best.

The time table committee prepares and displays the class wise timetable for the students. Each teacher prepares his/her teaching plan based on their syllabus the teaching plan includes personal weekly time table, workload, paper wise teaching plan, title of Projects, Assignment, Tutorials, Examination work and Research activities. This method helps individual teacher to plan for the curriculum delivery.

Various teaching methods like experiential teaching (Field projects, and exhibitions), participative learning, and remedial coaching are used for the effective teaching and learning process. Encouraging participation in faculty development program and training for teachers is a regular practice. Mentor- ward system monitors and counsels the students regarding their learning experience and gives a feedback to the department if required. ICT based teaching is practiced, which includes use of power point presentations, and social media groups to deliver curriculum effectively. These activities help effective interaction and

enhance the learning experience.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 1 | 1 | 1 |

File Description

Document

Details of the certificate/Diploma programs

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 7.81

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 2 | 1 | 0 | 0 | 0 |

File Description

Document

Details of participation of teachers in various bodies

[View Document](#)

Any additional information

[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 45.98

1.2.1.1 How many new courses are introduced within the last five years

| Response: 521 | |
|---------------------------------------|-------------------------------|
| File Description | Document |
| Details of the new courses introduced | View Document |

| 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented | |
|--|-------------------------------|
| Response: 100 | |
| 1.2.2.1 Number of programs in which CBCS/ Elective course system implemented. | |
| Response: 23 | |
| File Description | Document |
| Name of the programs in which CBCS is implemented | View Document |

| 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years | | | | |
|--|-------------------------------|---------|---------|---------|
| Response: 28.12 | | | | |
| 1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years | | | | |
| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
| 715 | 681 | 670 | 643 | 577 |
| File Description | Document | | | |
| Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs | View Document | | | |

1.3 Curriculum Enrichment

| |
|--|
| 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum |
| Response: |
| Integrating cross-cutting issues into the university curriculum is an integral part of our college. There are some syllabi framed by the university pertaining to the cross-cutting issues like Gender Bias, |

Environmental issues, concept of sustainability, human values and ethics. Every department ought to decide what type of course to be adopted and integrated into the main courses. This committee prefers the syllabus under EDC, NMEC and SBEC. Courses like Human Rights and women studies relevant to Gender issues are introduced in some departments keeping the necessity in mind. It results the students aware of the ill-effects of ragging and ways and means to redress their grievances themselves. Environmental studies have been selected to make the students aware of the concepts of environmental ethics, pollution control, natural and man-made resources, sustainability of eco-system, disaster management and related issues in detail. Value education and is integrated into the curriculum to make the students understanding the moral and ethical values of life. In this context, the students learn the value based education as well.

Value education benefits the learners by imparting knowledge on personal development, character formation, social values, religious values, professional values. They also understand by studying the therapeutic measures like moralization of desires, neutralization of anger and eradication of worries. Certain courses like Human Resource Management, Entrepreneurship development and stress management are integrated into the management studies. These courses help the students to uplift their career. They learn the management skills against the human resources. They also learn the concept of sustainability in management studies. The very purpose of integrating these courses is to create opportunity for self employment and emergence of entrepreneurship. Soft skill is a valuable course which is also integrated in to the main courses with aim of developing communication skill. Moral classes have been conducted constantly to make the students aware of the human infectious diseases like AIDS, STD Viral Diseases, Dengue Chikhun cunia etc. Programs have also been organized to teach them road safety. Thus considering the future prospects of the students, we are integrating such cross-cutting issues into the allied/value based subjects.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 10

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 10

| File Description | Document |
|---|-------------------------------|
| Details of the value-added courses imparting transferable and life skills | View Document |

1.3.3 Percentage of students undertaking field projects / internships

Response: 6.28

1.3.3.1 Number of students undertaking field projects or internships

Response: 158

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.06

2.1.1.1 Number of students from other states and countries year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 3 | 2 | 0 | 0 | 2 |

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 90.45

2.1.2.1 Number of students admitted year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 981 | 909 | 919 | 881 | 732 |

2.1.2.2 Number of sanctioned seats year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 1003 | 988 | 988 | 952 | 952 |

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 773 | 716 | 716 | 687 | 687 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

Our students are counseled during the time of admission and an Orientation program is conducted in which they are habituated with the course, mode of internal assessment as well as facilities available in college. Our college pays special attention to identify the learning ability of the students by higher secondary marks and internal examinations. Each and every members of teaching staff is directed to take personnel initiative for ensuring not only language skills but also subject knowledge and confidence level of students. Based on outcomes from these efforts students are shortlisted into advanced learners and slow learners.

Activities for slow learners:

Bridge Courses: Bridge courses are successively conducted by various departments to minimize the knowledge gap between slow learners and advanced learners. Since large number of our students comes from rural areas pertaining to Tamil medium schools, all our faculty members are advised to use a bilingual method especially in the initial periods, So that the students do not feel left out. Special bridge course on language skills is conducted by the department of English.

Remedial Class: Remedial classes are also conducted by each department for failure students during extra class hours.

Question papers of previous semester exams are being collected and make them available for the slow learners to know possible questions likely to be asked in the final examinations which undoubtedly enhance the self confidence limit.

In order to identify the improvement status of the Slow Learner, careful process is conducted immediately after the publication of university semester examination results.

Special care is taken by faculty in monitoring the performance of slow learners. Faculty members do frequent contact with parents about the performance of slow learners.

Activities for advanced learners:

- Advanced assignments and special task are given to advanced learners.
- Advanced learners are encouraged to enroll online courses available in NPTEL and SWAYM portal.
- They are encouraged to participate in conference and workshops for enriching their knowledge in latest trends.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.2.2 Student - Full time teacher ratio

Response: 51.37

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.28

2.2.3.1 Number of differently abled students on rolls

Response: 7

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our college follows various student centric methods to enhance the learning experience.

1. Participative Learning

Participating learning is one of the major methods to acquire knowledge in their field of interest. Students are participating in regular classes for learning the subjects, since it is compulsory for completing their degree programme. In addition to regular classes, students are advised to participate inter college level competition like Quiz, Group discussion and debate etc. Our students are also encouraged to participate in national level conferences and seminars, which may give the opportunities to interact our students with resource person.

1. Experiential Learning

Experimental learning is an interesting way of enhancing the learning experience because “learning by doing is easier than by reading”. Practical courses are added in the academic curriculum itself for all the science students. Most of the important science concepts are learned by the students through practical sessions. The practical examinations also conducted in every even semester to test the practical knowledge of the students. We regularly arrange the industrial visit to the students to know the practical application of their subjects. Post graduate students are doing six month project which enable them to improve the practical knowledge in their subject.

3. Problem Solving Learning:

Problem solving is a valuable skill that can really only be learnt, and perfected, through continual practice. A wide range of problem solving models and techniques are available to solve diverse problems of varying degrees of complexity. Most of our departments are entitled to arrange some special lectures to improve the problem solving skills of our students.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 28.57

2.3.2.1 Number of teachers using ICT

Response: 14

| File Description | Document |
|---|-------------------------------|
| List of teachers (using ICT for teaching) | View Document |
| Any additional information | View Document |

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 58.53**2.3.3.1 Number of mentors**

Response: 43

2.3.4 Innovation and creativity in teaching-learning**Response:**

Last five years, our faculty members are changing from the traditional teaching method of classroom lectures (chalk and talk) to some innovative methods. The lecture method is presently supplemented by audio-visual aids. At present, some of the classrooms at present are equipped with projectors, and many of the teachers are using this facility to present their topic of discussion in the classroom through power-point presentations and slide shows as well.

Our students are advised to collect a lot of information by using internet for the submission of assignments. Almost all our departments have high speed internet connections which are used by faculty members as well as students for updating the recent trends in the topic of interest.

Our college has subscribed to a large number of e-books and e-journals available on the INFLIBNET, which the students and teachers may access any time anywhere. Separate username and password issued to all teachers and post graduate students to use content of the INFLIBNET. As a result both teachers and students have lot of teaching and learning materials within their reach.

We also created awareness to our students about MOOC (Massive Open Online Courses), and encouraged to watch online lecture by renowned professors from IISc, IIT and International Universities.

Our college library equipped with Smart Television which is used by the students to watch educational channel and News.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 40.14

| File Description | Document |
|---|-------------------------------|
| Year wise full time teachers and sanctioned posts for 5 years | View Document |

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 50.03**2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years**

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 33 | 31 | 26 | 12 | 4 |

File Description**Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

Any additional information

[View Document](#)**2.4.3 Teaching experience per full time teacher in number of years****Response:** 10.06**2.4.3.1 Total experience of full-time teachers**

Response: 493

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 0**2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years**

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| List of full time teachers from other state and state from which qualifying degree was obtained | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Reforms in Continuous Internal Evaluation (CIE) system at the college level:

The institute has taken efforts to improve the performance of students by following reforms in Continuous Internal evaluation at the college level.

1. Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics.
2. Unit tests are conducted prior to internal examinations.
3. Topic wise question banks are provided for all subjects.
4. Students are encouraged to solve previous years University Exam question papers.
5. The institute regularly conducts, group discussions, seminars and guest lectures.
6. Poor performance due to frequent absence is dealt by sending letters to the parents of such students.
7. Monitoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exams

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Our college communicates the evaluation process to all students and their parents through the college prospectus and college website as well as the Orientation program conducted at the beginning of every academic year. The evaluation parameters and methodology are framed by the academic council headed by the principal and the same is followed by all the departments. Further, the Academic Committee of the college recommends a basic structure for the continuous internal assessment for theory and practical curriculum with guidelines from the university and updated frequent intervals.

Time table for the internal tests and submission of assignments are notified on the respective department's notice board and verbal announcement by faculty in the individual classes at least a week in advance. This gives sufficient time to students for preparing the examinations.

After the internal exams, answer scripts are carefully evaluated by the faculty members within the prescribed time schedule. In order to maintain the transparency in the evaluation system, the evaluated answer scripts are supplied to the students for conforming their marks. Students get the chance to consult the concern subject faculty to make corrections if any. Students are permitted to appear for examinations if they hadn't appeared in the scheduled test for genuine reasons.

In addition to internal tests and assignments, students are also asked to present seminars, submit online assignments and prepare slide presentations on various topics. Experimental learning like field projects and internships are arranged in some departments.

Internal assessment for practical paper is carried out by parameters like, experiments completion in time, observation and record maintenance and their performance in model practical examination.

The names of commendable students for every year are displayed on the notice board, college website and these students are felicitated during the annual college day function which motivates all students to improve their performance.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Grievances related to Internal Examinations:

The evaluated answer scripts of the internal tests and assignments are given back to the students to verify their performance. In the case of genuine controversy, students are allowed to express freely about their grievances to concern teacher or head of the department.

The teacher immediately discusses with students and clarifies the doubt raised by him/her. The students may go to grievance committee if they are not satisfied with reply of concern subject teacher. A grievance committee consisting of Principal, Head of the Departments, class teacher and subject teacher is

formed. The above committee verifies the nature of grievances and declares the findings which should be accepted by the students and the subject teacher.

Our college follows open evaluation system, the student performance is displayed on the notice board and the same will be informed to the parents.

Grievances related to External Examinations:

If the student finds any grievances regarding University examination, he/she may approach the chief superintendent of our college through the head of the department. He will look into the matter very carefully and forward to controller of examination, Periyar University, Salem.

Sometimes the university question paper contains a few questions from out of syllabus, for such cases, we report the particulars about the question paper to the University before commencement of central valuation. The university used to give grace marks to question from out of syllabus or conduct re examination on the particular subject. Periyar University Salem follows the proper mechanism to deal with students grievances regarding the examination system.

Students are allowed to apply re-totaling and revaluation of their answer script by paying prescribed fees, if they applied for revaluation, university appoints a new examiner to value the answer script once again. Students are also allowed to get photocopy of their evaluated answer paper for verification.

All the grievance redressal mechanism of our university is time bound and strictly adheres to the same.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Academic year starts as prescribed by Director of Collegiate Education, Tamil nadu. The Academic Calendar is prepared every year in consultation with the academic council members and administrative officers of the college. The calendar is approved by the Academic Council and our Principal. The Academic Calendar is carefully prepared with details about the working days for teaching learning process and examination process prior to the start of the every academic year.

Our college academic calendar contains the following information:

- History of the college
- Contact details
- Rules and Regulations
- List of courses available in both shifts with medium of teaching

- Department wise faculty list with their qualifications
- List of courses offered by the each program.
- Fees structure for the all programs.
- Fees structure for the examinations.
- Names of committee of various clubs and associations
- Physical education and other extension activities

Based on the academic calendar of our college, every department prepare the department calendar which contains the list of details like time table for internal tests , schedule for submission of assignments, schedule for syllabus completion, time table for model examination for theory course and conduction of mock practical examination, dates of the Parents-Teachers Meeting.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Our college is affiliated to Periyar University, Salem which designs the syllabus for all courses of each programs. Some of the senior faculty members from our college have also participated in the Board of studies meetings to frame the syllabus which is updated periodically. The university mention the objective of the each course in the syllabus booklet and the same will be communicated to the all the affiliating colleges. It is available in the university website also.

Program outcomes(PO), program specific outcomes(PSO) and course outcomes (CO) for all programs offered by our college are prepared by team of our faculty members headed by the principal and displayed in the college website www.aagac.org.in. Our college Principal confirms the PO, PSO, CO for all programs prior to starting the classes.

Teachers will communicate the PO & CO to the students during the ‘Orientation Day’ and the same were also displayed in the department notice board. Issuing of handbooks to the students every year mentioning the Program outcomes and Course outcomes facilitating the standards of education.

The course outcomes are often discussed in the classrooms as a reminder to the students for the attainment of outcomes.

| File Description | Document |
|---------------------------------|-------------------------------|
| Link for Additional Information | View Document |

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Program outcomes, program specific outcomes and course outcomes are achieved followed by the experienced faculties who follow efficient teaching approaches by using digital tools such as OHPs, smart boards, physical models of core concepts to make the students understand the concepts clearly and thoroughly.

Teachers also encourage the students to organize symposiums/conferences and involving in their research projects to implement their subject knowledge and also to get exposure of recent trends of their curriculum.

Periodic internal assessments and mini-projects are scheduled for every subject to achieve PO, PSO and CO. Supplementary classes are conducted for the students who are not able to perform well in the examinations. Scientists and industry professionals are invited to give guest lectures to gain awareness of the applications of the subjects in industries.

Teachers also share their knowledge obtained through their 'Refresher Courses' and 'Faculty Development Programs'. Teachers and students are constantly involved in collaborating with the core industries to gain practical knowledge and apply it in their subjects.

Field trips and in-plant training are also scheduled to make the students understand the concepts mentioned in the syllabus.

Various events are conducted in clubs (ex: science/art) are functioning actively to make the students to learn the applications of their subjects.

Celebration of Science Day/Technology Day/birth anniversary of eminent researchers like Srinivasa Ramanujan, Abdul Kalam with scientific events to help the students to be aware of applications of subjects in various fields.

2.6.3 Average pass percentage of Students

Response: 35.23

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 241

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 684

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:



Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 15.65

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 1.90 | 0.15 | 0 | 1.6 | 12 |

| File Description | Document |
|-----------------------------------|-------------------------------|
| List of project and grant details | View Document |
| Any additional information | View Document |

3.1.2 Percentage of teachers recognised as research guides at present

Response: 36.73

3.1.2.1 Number of teachers recognised as research guides

Response: 18

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.26

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 10

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

| Response: 192 | |
|----------------------------|-------------------------------|
| File Description | Document |
| Any additional information | View Document |

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Innovation methods have been adopted in all the activities such as curricular delivery teaching-learning process, extracurricular and co-curricular activities, students support system and health practice. As the institution is focusing on every aspects of the students development, creation and transfer of knowledge has become the cardinal aspects of the day. Special initiatives have also been taken to create such an environment towards imparting knowledge among the student community. Even though the total area of the college is covered with natural phenomenon, favorable atmosphere has been created to a conducive and pleasant teaching learning process. Medicinal plants have been grown in front of every block to produce fresh air to breath. The students are enamored with the idea of concentrating over their study. Further the college is also encompassed with herbal plants that help to create and transfer knowledge to the students. It has been proposed to create a botanical garden in the college campus is a short while. Students move around the campus and inhale pure air, it indirectly benefits the creation of healthy atmosphere which had impact on their study. The class intervals have been planned in such a way to the students moving freely on the ground.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 5

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 2 | 3 |

| File Description | Document |
|--|-------------------------------|
| List of workshops/seminars during the last 5 years | View Document |
| Any additional information | View Document |

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.45

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 10

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 22

| File Description | Document |
|--|-------------------------------|
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc | View Document |
| Any additional information | View Document |

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.22

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 23 | 14 | 4 | 3 | 3 |

| File Description | Document |
|--|-------------------------------|
| List of research papers by title, author, department, name and year of publication | View Document |
| Any additional information | View Document |

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.21

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 20 | 17 | 27 | 12 | 9 |

| File Description | Document |
|---|-------------------------------|
| List books and chapters in edited volumes / books published | View Document |
| Any additional information | View Document |

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The Extension activities provide the other support of Higher Education. The extension activities may facilitate the public community by fulfilling their basic needs viz, repairing of roads, cleaning temples and repairing canals etc. along with social problems like women's education empowerment, adult education etc., There are four cells in our college working for and through students,

- NCC army wing
- NSS wing
- Youth Red Cross (YRC)
- Red Ribbon Club (RRC)

These cells engage the students in their interesting areas of work and mould their personality. They also provide manpower to the college. The main emphasis is rain water harvesting, plantation, anti plastic usage, saving water and Health awarness creating basic knowledge and awareness to children and women

by giving proper guidance to them.

- Blood donation camps are organized with the coordination of volunteers of blood banks, Health centre, District AIDS control office and Rotary Club to create awareness among the students and the public about the importance of donating blood.
- Blood group identification camps are also organized frequently with the support of Voluntary Blood Donors. Such programs may help to identify the blood group of outside participants from the public.
- Vaccination campaign programme is also organized for Measles- Rubella viruses.
- Rally is organized every year for pressurizing the issues like “Plastic Pollution and Water Pollution”.
- Students are also encouraged to participate other awareness programs like importance Right to Voting, AIDS awareness and woman education etc.,

One of the panchayat Union Schools near Muttal (a tribal school) was adopted by the NCC students to monitor the cleanliness, Greenness and to seek the fulfillment of the necessary needs.

YRC volunteers are actively engaged in District level students study camp, Polio drops and Deworming with the support of Medical Officer.

There are three NSS units in our college. NSS camps are being conducted in the nearby areas frequently. Three hundred students enroll themselves as NSS volunteers in the three Units every year.

A seven day special camp associated with Periyar University is organized usually for NSS volunteers in every year. During the training camp they are asked to participate awareness programs on Dengue fever, Plantation, AIDS awareness, importance of cleanliness etc.

The NSS orientation training is given to the NSS program officer at Empanelled Training Institution, Avinasi, Coimbatore. The NSS programme officer’s meeting was also conducted to discuss themselves for the successful conduction of camps.

The Red Ribbon Club is actively working in the college campus. Awareness Programmes on “Health and Personal Hygiene”, “AIDS awareness and Precautions” have been held at college campus alternatively once in a month.

we have conducted scientific awareness programs for school students, formers, self help groups which is funded by Tamil Nadu State Council for Science and Technology. More than 100 persons have participated in each program.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 1 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Number of awards for extension activities in last 5 years | View Document |
| e-copy of the award letters | View Document |
| Any additional information | View Document |

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 20

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 11 | 5 | 2 | 1 | 1 |

| File Description | Document |
|---|-------------------------------|
| Number of extension and outreach programs conducted with industry,community etc for the last five years | View Document |
| Any additional information | View Document |

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 1.01

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 110 | 16 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Average percentage of students participating in extension activities with Govt or NGO etc | View Document |
| Any additional information | View Document |

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 5

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 1 | 0 | 0 | 3 | 1 |

| File Description | Document |
|--|-------------------------------|
| Number of Collaborative activities for research, faculty etc | View Document |
| Any additional information | View Document |

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs

with ongoing activities to be considered)

| | | | | |
|---------|---------|---------|---------|---------|
| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years | View Document |

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The Physical infrastructures of the college include classrooms, laboratory, seminar hall, library, canteen, playground, parking area and hostel within the campus. Our college has well furnished, well ventilated, spacious classrooms for conducting theory classes. Each building has well equipped laboratories with multiple sets of apparatus and computer labs with internet facilities. All the departments have facilities for HOD rooms, staff rooms, and separate toilets for ladies and gents. Other facilities such as scanner, printers are provided in each department. All the new buildings have ramp facilities for the physically challenged students. The seminar hall has the seating capacity of 300 students with LCD projector and public address system with smart board. The college has well equipped language laboratory with LCD projector, Computers, Chairs and microphones too. This indeed makes students to listen, learn and perform group discussions, debates and enhance interview skills. Spoken English skills have been developed with the help of our language laboratory. Students of all departments excluding computer department have been taught computer related programs with CLP laboratory. Our college has created a perfect study atmosphere in the libraries play a significant role to assist in teaching, learning and research activities in the campus. We have a very spacious well equipped central library with reference and text books, journals, magazines, newspapers, etc. We are also having department library in each department to make students for preparing semester examinations, competitive examinations and research studies. There are two separate hostels for boys and two for girls with adequate facilities. Common room for boys and girls are separately available to get ready for the Programs. There is a provision of grievance box in a prominent place of the college. The representation of the users is collected in a regular interval and redressed quickly. We have a spacious and well equipped sports room, where pupils can play indoor games. In addition to the existing infrastructure, modifications carried out based on the suggestions from head of the Departments, staff members and Lab technicians after reviewing course requirements, student ratio, budget allocation, working condition of the excising equipments and grievances of students also. The available physical infrastructure is utilized beyond regular college hours for extracurricular activities, parent teacher meeting, seminars, conferences etc. Our college is a prominent centre for all the public examinations like TNPSC, Distance Education etc.,

| File Description | Document |
|---------------------------------|-------------------------------|
| Any additional information | View Document |
| Link for Additional Information | View Document |

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Sports play a pivotal role in shaping students personality, refreshment and maintaining good health. Sports

and Games curriculum is an integral and compulsory part of the education process. Also it is used to ensure the awareness in students about the physical education.

Our college is highly capacious and is great extent in area. We have developed a sports environment that matches state level and gives a truly national experience to all our students

There are many sports facilities to keep the students engaged and followed. The availability of adequate equipment and facilities play an important role in sports development. Our college provides all the facilities of outdoor and indoor games. The resources are available for indoor games like chess, carom, table tennis etc., and outdoor facilities include volleyball, ball badminton, football, cricket etc., The College has separate ground for all these outdoor games. Regular yoga classes also integrated with sports activities. Theory course for yoga is also conducted and examination is undertaken by the students. Our college encourages various sports activities such as football, kabadi, athletics, basketball and kho-kho. Our college organizes sports week in every academic year to help the students for their inclusive development. In spite of the social challenges faced by the students from the rural areas, our college is constantly motivating the students towards sports which would help them in creating better future in terms of sports quota. We achieve this by training the students through well trained mentors for most of the sports activities. Our college encourages students to participate in state level tournaments. More number of students participate in inter collegiate as well as district level tournaments in every year.

| File Description | Document |
|---------------------------------|-------------------------------|
| Any additional information | View Document |
| Link for Additional Information | View Document |

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 14.81

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

| File Description | Document |
|--|-------------------------------|
| Number of classrooms and seminar halls with ICT enabled facilities | View Document |
| any additional information | View Document |

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 31.85

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 299.6 | 1.85 | 1.2 | 8.78 | 100.63 |

| File Description | Document |
|---|-------------------------------|
| Details of budget allocation, excluding salary during the last five years | View Document |
| Any additional information | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Books are man's best friends. Library is a place where reference books, text books, magazines, journals and newspapers are well stocked for the benefit of the students and faculty members. The library is a popular component in an academic curriculum. Our library is centrally located and forms the frontage of the college. Students can recommend books and study materials to be added to the library collection. Our library is kept open from 9.30 am to 5.00 pm in all working days. It helps our students to update knowledge themselves, and develop the learning strategies, generic skills, values and attitudes they need, thus laying a solid foundation for lifelong learning. In our college, each department has an individual library. All students utilize the department library as well as general library properly. More than 10000 books are available and have been stored and reserved in the general library, more than 3000 books are available in each department.

| File Description | Document |
|---------------------------------|-------------------------------|
| Any additional information | View Document |
| Link for Additional Information | View Document |

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Our college library has a good collection of resources available for its users. It has thousands of books in many disciplines and also subscribes lot journals and ebooks through infilibnet. The separate reference section is available with dictionaries and encyclopedia, general books and books related to competitive exams. The collection of rare books and other materials are also available. The students are permitted to take photocopy of the required material at a nominal cost.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

| File Description | Document |
|--|-------------------------------|
| Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc | View Document |

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.72

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 1.50 | 5.07 | 3.04 |

| File Description | Document |
|---|-------------------------------|
| Details of annual expenditure for purchase of books and journals during the last five years | View Document |
| Any additional information | View Document |

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 4.68

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 120

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

IT infrastructure is the basic physical and organizational structure needed for the operation of an educational institution. It can be generally defined as the set of interconnected structural elements that provide a frame work supporting an entire structure of institutional development. Computers upgraded with configuration namely core i3 and core i5. Printers are Laser jet type as well as Dot Matrix. Scanners impeded with server lines are available in our college. The computer student ratio in the institution is about 1: 17. With LAN connected computers, the campus is equipped with Wi- Fi facility where each department is provided with individual Wi- Fi connection which is accessible around 100 m. Apart from the usage of licensed software, the Nominal roll preparation, Transfer certificate preparation, Scholarship applications are done through various paid and free soft wares obtained from the University. The Ms Excel is used for Rank list preparation in student's admission and bus pass details. By SQL software, the SC/ST and BC/MBC scholarship for students are applied online. The LAN facility with 16 free lines around the campus provides Resources for online exam conduction in the campus.

The departments develop their course material individually through PPT for conducting classes. Smart class rooms are scheduled and soft copy of learning resources are provided to the students. The faculty members are encouraged to use computer aided teaching methods to conduct classes. Independent learning is promoted through Newspapers, Magazines, Library, Seminars and Assignments. The institution is optimistic as far as the IT infrastructural upgradation is concerned. The institution intends to replace the non functional parts with new parts immediately. The institution has always been placing the students at

the centre of teaching learning processes. Keeping the students learning as core content, the institution understands that the teachers have to be reoriented from time to time. The institution also encourages the staff and technical assistants to undergo training on the computer aided teaching and conducts department level seminars, workshops for training on computer applications (through power point presentations, Ms word, Ms Excel, Ms Access, Tally smart board etc).

The department of computer science would organizes training sessions entitled “ the use of internet for learning resources” also conducting seminars and workshops in various fields related to use of computer hardware and software. Well equipped computer labs, LCD projectors, smart boards and OHPs are available to the faculty for conducting seminars, workshop and conferences. ICT enabled class rooms are available. Students are encouraged to present seminars using PPT presentations. Faculties guide them throughout the process. Presentation is usually followed by group discussion in which all the students actively participated.

With the installation of LCD projectors, we are planning to provide the moodle server, so that the students can be motivated to submit their term – work, assignments through online, make greater use of Power Point Presentations and enhance their knowledge through online sources. As far as the IT infrastructure is concerned, the institution adopts policies and strategies for adequate technology deployment and maintenance.

| File Description | Document |
|---------------------------------|-------------------------------|
| Any additional information | View Document |
| Link for Additional Information | View Document |

4.3.2 Student - Computer ratio

Response: 17.98

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

| File Description | Document |
|---|-------------------------------|
| Facilities for e-content development such as Media Centre, Recording facility,LCS | View Document |

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 27.78

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 20.25 | 20.35 | 20.10 | 23.2 | 0.3 |

| File Description | Document |
|--|-------------------------------|
| Details about assigned budget and expenditure on physical facilities and academic facilities | View Document |

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Physical facilities of the college consist of equipments of science laboratories, computer laboratories, class room arrangements and so on and so forth. The Heads of all departments maintain the stock register and purchase register. They also monitor the routine works of the lab technicians and the other staff members associated with these laboratories. The qualified lab technicians of the college are being appointed by the Parent Teacher's Association (PTA). Annual stock verification has been followed by the committee. The committee consists of the senior faculty members of the other departments lead by the Principal.

There are certain principles in the college for maintaining and utilizing the academic facilities. A central library equipped with reference and newspapers is open for the research scholars and staff members. There are also General Knowledge Books for group services, NET, SET, TET exams. Further, there are encyclopedias, lexicons, Thesaurus etc., for the students striving for knowledge. A wall mounted Television is also available for the staff and students and it is open to listen news channels during the working hours. Entry register, Book lending register are maintained in the library. The source of the research scholars often utilized to maintain the library and their support helps the college to enrich the library in general.

As far as Electrical, plumbing and building maintenance is concerned, a particular procedure is followed in the College. A sum of Rs 3,00,000/ is allocated by the government every year. Apart from this amount, there is also an additional allotment amount provided for maintenance by the Directorate of Collegiate education based on the proposal sent by the principal. But the Public work Department (PWD) is the authenticated authority to do the above mentioned facilities by utilizing the amount referred above.

Sports complex is concerned, there are certain procedures followed to maintain it in the college. A meager amount is collected along with tuition fees to meet out the expenses in the sports activities. Time management is followed particularly for not disturbing the teaching-learning system. Participation of the students in sports activities depends upon the usual time table so that their academic activities not disturbed. Opportunities are provided to the students without any distinction in terms of sex, class and department. Sports events are conducted in the open ground provided with cleanliness, hygiene, precautions and safety measures. Enough space is provided to the students to opt their participation in the events of their own choice.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 74.14

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 1748 | 1766 | 1736 | 1810 | 1584 |

File Description

Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Any additional information

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description

Document

Any additional information

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development

- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

| File Description | Document |
|---|-------------------------------|
| Details of capability enhancement and development schemes | View Document |
| Any additional information | View Document |

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Number of students benefited by guidance for competitive examinations and career counselling during the last five years | View Document |

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0.32

5.2.1.1 Number of outgoing students placed year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 2 | 3 | 2 | 1 | 5 |

File Description**Document**

Details of student placement during the last five years

[View Document](#)

Any additional information

[View Document](#)**5.2.2 Percentage of student progression to higher education (previous graduating batch)****Response:** 9.43

5.2.2.1 Number of outgoing students progressing to higher education

Response: 82

| File Description | Document |
|--|-------------------------------|
| Details of student progression to higher education | View Document |
| Any additional information | View Document |

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 12.58

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 3 | 2 | 2 | 2 | 18 |

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 20 | 18 | 34 | 29 | 75 |

| File Description | Document |
|---|-------------------------------|
| Number of students qualifying in state/ national/ international level examinations during the last five years | View Document |
| Any additional information | View Document |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|--|-------------------------------|
| Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years | View Document |

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Students representation in the Academic bodies is either mandatory or optional to some extent. It is mandatory as far as the committees and N.C.C and N.S.S functions are concerned. The committee members utilize the voluntary service of some students in their affairs. Women students get chance to represent the Women protection committee to assist the coordinator. Both male and female students are selectively needed to assist the discipline committee if any function is organized. These students actively participate to the entire satisfaction of the principal. Their representation in the affairs of the committees could easily impress the students to get involved into these committees. However, It is maintained that their study should not, at any cause, be affected. Therefore, caution has been taken in this regard and the chance is disbursed to other students too. Students representation in the sports committee has become inevitable for the entire success of the sports activities and Annual Sports Day. The main aim of such representation is to give them an opportunity to get mingle with the academicians and staff.

As for as their representation in the administrative body is concerned though it is not mandatory, the voluntary service of N.S.S or N.C.C may be utilized. These volunteers have rendered a significant service at the time of college counseling, placement cell, meetings of Alumni i association, PTA and such other affairs. Interested and exemplary students are engaged in the arrangement of library books and their role cataloging the books become necessary. The senior students in every department have their representation or role to play in one way or the other for the prosperous of the college.

| File Description | Document |
|---------------------------------|-------------------------------|
| Any additional information | View Document |
| Link for Additional Information | View Document |

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**Response:** 2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
| 2 | 2 | 2 | 2 | 2 |

| File Description | Document |
|--|-------------------------------|
| Number of sports and cultural activities / competitions organised per year | View Document |
| Any additional information | View Document |

5.4 Alumni Engagement**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

Contributes Significantly to the development of the institution in a very significant manner. The former students who are working in various institutions - Govt and Private and the **Alma-Mater** of the college formed this association and started functioning from the academic year 2014-2015. It is headed by the principal. It had been a functional forum and is registered on 06.01.2018 by the law rule 27 sub rule(13) of this association are students welfare, educational development and the improvement of the college. The former students assemble once or twice in a year to cherish their memory about the college like though belonging to various age groups. Each one contributes a meager amount for the welfare of the college. Also they have frequently organize plantation programs and cleaning programs. Their attempt to reclaim the piece of college property from a encroacher is marvelous and mind blowing. Thus Alumni Association has been here to the development of our institution.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

5.4.2 Alumni contribution during the last five years(INR in Lakhs)**? 5 Lakhs**

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

| File Description | Document |
|---------------------------------------|-------------------------------|
| Alumni association audited statements | View Document |

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 3

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 2 | 0 | 0 | 1 | 0 |

| File Description | Document |
|---|-------------------------------|
| Number of Alumni Association / Chapters meetings conducted during the last five years | View Document |
| Any additional information | View Document |

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The principal as a leader guides and directs the other. He influences his subordinates to indulge in such activities as one which is vital for the accomplishment of the college's mission. He exhibits many exemplary leadership qualities for the staff and students to follow. He constantly motivates the academic and administrative staff to work for achieving the goal.

The Principal adopts a strategy for nurturing talent for the leadership. He assigns the affairs of the department associations to the staff who is able to manage it. They are encouraged to conduct special programs, organize seminars, symposia, work shop and training programs.

As a charismatic leader, the principal dedicates himself to the development, implementation and continuous improvement in the management system of the college. He interacts with staff. His formal interaction happens minimum twice in a year and informal interactions quite often. His routine visit to the departments and class rooms empowers the teaching learning system.

The college committee as a backbone of the institution has been assessing the governance of the college and formulating measures for the better functioning of the management system, committee meetings and meetings of the Heads and staff leads to better contacts with stake holders.

Annual alumni meet conducted by the college reflects the assembly of former students together. Those students who have got better opportunity are honoured. It inspires the students for the better growth of their future. Efforts have been taken to the better governance of the Alumni Association.

Several steps have been taken to the organizational development of the college.

6.1.2 The institution practices decentralization and participative management

Response:

Decentralization in practice

- Dispersal of decision making authority at different levels right from the beginning
- Situation produced by larger delegation of authority.
- Promotes personal ties and relationship among the Principal, administrative bodies and Heads of the Department
- Secures better co-ordination from the college committee, administrative and competent subordinate authorities.
- Ensure effective control and easy to measure the performance of the departments.
- Subordinates have the greater role to play under decentralization.

- Heads of the departments owe their duty entrusted by the Principal and they delegate the authority to their colleagues.
- Such a dispersal of authority results the cordial relationship between the Principal and the departments and vice versa.

Participative Management

- The university (Salem Periyar University) as a parent institution expects participation of its affiliated colleges in the Academic arena.
- The College staffs are the members of the academic and administrative bodies of the university.
- Senior staffs are acting as the chairperson and members of many boards of the university.
- The official members of the college committee, Heads of the departments and the staff actively participate the meetings periodically.
- The principal delegates the power among those members to manage the successful functioning of the college.
- All the faculty members take collective responsibility to the conduction of college functions, meetings, social events etc.
- They are also individually responsible for the events and programs allotted in the sports meet cultural.
- The principal as a leader involves in practicing the management functions.

The decision making in the college activities as a whole rests with not only the heads of the department but also chairmen, co-ordinators and members of the various committees and boards. The decision making at the department level activities such as the preparation of Time Table and other students related activities are liberally distributed among the faculty members.

The staff members actively manage the student participants in the extracurricular and co-curricular activities. All the staff members discharge their duties entrusted with them by the principal as well as the heads of the departments.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Strategic planning involves the formulation of vision and mission of the college; setting up of development objectives. Short, medium and long term formulation and evaluation of alternative strategies to meet these objectives and constant monitoring and evaluation of implemented plans.

In such a way the college has formulated well structured strategies for its growth and development. Those strategies are so framed that the vision and mission could be achieved. Some of the strategies are:

Teaching Learning strategies

- Smart class to cater the needs of the pupil
- Maximum utility of e-learning resources by both the teacher and the students.
- ICT based infrastructure for soft skill development programs.
- Teaching methods are reviewed and redesigned.

Research and Development Strategies

- Scientific research in the Arts subjects
- Sufficient time and space for research in all faculties.
- Upgradation of some departments into PG and research departments.
- Getting sponsors and funds from the academic research forums and councils.
- Organizing national/international level programs in collaboration with leading research centers.
- Assessing the potentials for the active participation of stake holders.
- Assuring collective responsibility for laying down ethics and fair practices.

Human Resource Planning and Development

The college is hoping the strength and value of human resource in creating good teaching learning environment. To achieve this object, it has been considered the teaching faculty as a primary source of the institution. Perspective plans have been formulated to support the faculty members to enhance their knowledge and skill. The Principal encourages the staff to take part in multilevel workshops, seminars and conferences. Enough space is provided to train themselves to utilize their resources in a proper manner.

Strategy for knowledge management

Strategic plans have been evolved to assess the psychological problems behind the teaching-learning process. The results of the students and their interest in co-curricular activities have been analyzed to detect problems. Measures have been taken to improve the standard of the student community.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the college is divided into two main classifications viz Administration and Academic structures. The hierarchical order of the first division is the Ministry of Education, Directorate of Collegiate Education, Regional Joint Directorate(Dharmapuri) and the Principal. The order of the second division in hierarchy is Governor - Chancellor, Vice-Chancellor (Periyar University), Registrar and Principal again.

The Principal is the superior authority who delegates the authority into two channels. The first one is administrative side in which Bursar heads the office followed by the Superintendent and then by Assistant and his crew. On the other hand, second one is the academic side in which the Heads of the Department function under the principal. The heads are followed by the other faculty members adhering to seniority. Head of the Department is not a post but it is a designation. Member by virtue of his seniority occupies the

position if the predecessor is absent.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: E. Any 1 of the above

| File Description | Document |
|--|-------------------------------|
| Details of implementation of e-governance in areas of operation Planning and Development, Administration etc | View Document |

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Our college has N.S.S, N.C.C, Y.R.C, RRC, Placement Cell, College Students council, Students Co-operative Society, Alumni Association and Parents Teachers Association for its credit. These organizations function for the all round development of the collegians. The main object of the N.S.S is to create the consciousness of serving the society.

The purpose of N.C.C is to motivate the students aspiring to serve the nation by joining the army. It helps the students to construct their career and character themselves.

YRC, as extracurricular activity inspires and encourages humanitarian activities. It promotes humanitarian principles and values. It promotes Humanity, Impartiality, Neutrality, Voluntary service and Universality. It concentrates on protection of health and life.

RRC is also an extracurricular activity. It aims to stop drunk and drive drug abuse and fight against contagious and communicable.

The main goal of the Alumni (Old Students Association) is supporting the rural pupil in his academic development and sharing their thoughts with the students striving for excellence. Parents Teachers Association aims to assist the college by creating harmony, maintaining discipline assisting in the administration, raising funds and conducting cultural programs.

C) Governing Bodies

The principle governing bodies of the college consists of college council, NAAC committee, RUSA committee and IQAC committee. The subsidiary bodies are the sports Administration Committee, Ragging Committee, Women students' protection Committee, Discipline Committee, Time Table Committee and Calendar Committee. These bodies are rendering their service to the betterment and smooth functioning of the college.

| File Description | Document |
|---------------------------------|-------------------------------|
| Link for Additional Information | View Document |

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has effective welfare measures for both teaching and non-teaching staff.

Academic measures

To raise their performance appraisal, the faculty members are encouraged to attend International/National/Regional/State/Local level seminars, workshops, conferences, training courses, symposia etc., Enthusiastic scholars are encouraged to ameliorate themselves by conducting such programmes in the college premises.

The grievance redressal cell, headed by the Principal as a Chairman, is working for the welfare of the staff of our college. It tries to maintain co-ordination among the staff and settle the problems arise between and among themselves. It also attempts to ease the difficulties if any. The cell also cares about the health and hygiene, Physiological problems, workload of the employees in the college.

The staff members are also provided ODS and special ODs to attend the Career Oriented Programs, Central Valuation and works in the parent University and other college works. Special ODs are sanctioned as soon as they apply for the work. But as for as ODs are concerned they could enjoy only the permitted days (i.e., 15days) in the academic year. , the administration provides enough time to the staff to enjoy these facilities.

Financial measures

Besides these academic measures, effective steps have been taken for the staff to avail the health coverage

and financial benefits through single window system, NHIS, THRIFT, FBF and SBF are some of the facilities associated with financial benefits of the staff.

The staff applicant could easily approach the administrative office and the Principal for quick process of their application.

The staff applying for Personal loan, Housing Loan and Educational Loan could easily approach the Principal and office to process and forward their applications. Nevertheless, the applicant should satisfy the requirements of the Banks to which he/she applies for such loans.

The national Health Insurance Scheme is the best among the welfare Schemes of the faculty members. Under this Scheme, Rs.180/month is deducted from the salary of the staff, the beneficiary can avail coverage up to Rupees Three Lakhs for their medical treatment every year. Their family members are also benefited by this scheme. It is properly maintained for the welfare of the teaching and non-teaching staff.

THRIFT is an important body functioning in the college. It is a regional level body which facilitates the employees in terms of Loan, Fixed Deposit, and Recurring Deposit and so on so forth. It offers loan maximum of Rupees Twelve Lakhs for the employees who is a member paying Rs.2000/month. The repayment is very flexible based on the pay of the member. It supports the employee in this way to meet the expenses pertaining to family functions, education, medical treatment etc.,

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the

Institution for teaching and non teaching staff year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff | View Document |

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 16.04

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 17 | 3 | 6 | 2 | 4 |

| File Description | Document |
|--|-------------------------------|
| Details of teachers attending professional development programs during the last five years | View Document |
| Any additional information | View Document |

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal system is unique for all higher educational institution like Universities, Government, Qasi -Government and Non-Government colleges. Since its guidelines are framed by the University Grand Commission, it has been genuinely practiced in our college. It comprises of the self-Appraisal and Self Assessment of a teaching faculty at the Higher education level. This system is based on the data provided by the staff themselves on the task and functions performed by them. The faculty member, who seeks for furtherance of his/her career, should fulfill the requirements of the UGC. The eligible staffs are, thronging for career advancement, such as promotion, additional increament is informed via circular to submit self assessment of their performance. If the eleigible staff submits his/her

professional development and other academic activities (on-campus/off-campus) adhering the regulations of UGC, the report is verified by the HOD and authenticated by the Principal before sending it to the Directorate of Collegiate Education which in turns forwards to the secretariat of Higher Education. The competent authorities of the college particular about the information furnished by the staff. The college affirms the accuracy of the documents by verifying the procedures like permission, certificate of participation and Attendance pertaining to the academic activities. If the staff satisfies the particulars about the professional Development courses, academic activities/programmes, Projects, Research Guidance, Publications etc., during the assessment period of his career advancement. Furthermore, the Principal is the motivational force behind the every success of the staff's performance Appraisal system. He encourages and praises every one in person and in the meetings held periodically. Some times he conducts special meetings only for this purpose. It is interesting to state that he acknowledges the performances of the staff as well. In toto, this system is strengthened qualitatively and quantitatively on the grace of the Principal.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Our college strictly follows the financial rules of the Government of Tamil Nadu. Accounts of income and expenditure are being maintained properly since it is subject to internal and external auditing. As far as the internal auditing is concerned, the college account was audited by the auditing authority at the RJD level as the institution was in the grade II position upto 2015. The college has been upgraded to grade I position, thereafter the college must undergo all the financial internal auditing by office of Director of Collegiate Education. Office of Account General is the authority to carry out external audit.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description

Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Though the strategy for mobilization of the college funds is quite common in all the government colleges of Tamilnadu, our college has framed its special strategies that have been followed for the optimal Utilization. Since education belongs to the concurrent list of the constitution. The Central and State Governments are the funding authorities based on the budgeted allocations. Strategies have been formulated to the funds mobilized to the college by the Directorate are met out systematically by the administrators. Funds sanctioned by the state government have been disbursed towards maintenance, development of the infrastructure, scholarship and medium fund. UGC fund is also met out for infrastructure, Books, remedial measures, purchase of equipments, teaching aids, up gradation of lab etc.,

Besides, TANCHE's financial assistance to student's miniproject have been properly paid out and it gained its impetus to the college. The beneficiaries have been monitored by the heads of the department and the principal in the particular interval. The college has also taken measures to increase the source of income through PTA, Alumini and sale of application. It is planned that the amount collected by the PTA towards registration fee (60/student) has strictly been utilized for the welfare of the students themselves. Perspective plan has been formulated to utilize the fees collected from the students. Such fees have been maintained perfectly under two accounts. Personal Deposit Account (PD1) in the first category which includes students special fees, and fees collected for sports and library. Personal Deposit Account (PD2) forms the second category mainly for the purpose of University. These two accounts have also been maintained transparently by the authority. The amount allocated by the bodies like NSS, RRC and YRC are expended as per the rules in force. The amount allocated to CLP is also properly spent and the balance amount is reimbursement by the University itself. The collection amount towards Flag Day is sent to the Ex-servicemen Welfare Association directly. All these things are transparently audited and also monitored by the college council in its meetings every year.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell was constituted as per norms of the UGC and NAAC. The principal is the chairperson, one coordinator and committee members are elected from each department for the proper functioning of this cell. Further IQAC has also deputed non-academic members, administrative staff, secretarial service staff, Technical Service Staff.

This Quality Assurance Cell initially decided to conduct periodic meeting for the every three month regarding the college academic development based on this resolution passed to do all the quality improvement of this institution.

Following strategies and processes are done by this cell.

Teaching and learning mechanism is assessed based on the student feedback system. From this data the concerned teaching learning aspect is appreciated or advised to take more effort to the teaching learning process. Particularly teachers are advised to conduct the class room session using available smart system.

Annual Quality Assurance Report (AQAR) for the every academic year from all the department are collected and combined together to upload in the college website.

Printing and Stationery materials delivered to all departments at the time of initiation. Proper guidelines issued to the concerned, to maintain the documents in consequent years.

Guiding to conduct seminar/ workshop program and participate outside campus programmes is the process maintained by the cell. Making necessary computer, arrangements to conduct inner campus instance educational programmes are also followed.

To arrange coaching for higher education possibility, various competitive programs guidelines from the available scholars spontaneously to the student's enhancement.

Placement cell development activities, infrastructure development activities, campus environment activities are some key factors governed and to take necessary action to improve the quality.

IQAC is supporting the student admission system process. Particularly applications received from the students are ranked and displayed using data processing method. Arrangements are made to upload student rank list in our college web site before the counseling date, .

E-governance play vital role of college administration. For Example necessary available computer personnel deputed to the work allotted at the moment. For example, Pay roll, Student Scholarship, College data processing assistance and University data update process.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC advised all the teachers to identify the dull students, slow learners and take action by means of give assignments, remedial coaching, special care and so on. The grievances of the low achievers and poor students are counseled resolved by the HODs and concerned teaching staff members. Dropout students and their parents of this institution contact by the concerned HOD, giving necessary solution to continuing their education.

The expected objectives of the courses, as defined in the syllabus book and spelt out the students in the department meetings, are realized in the learning outcomes of the students.

After the semester examination result, students pass percentage is calculated, and to intimate the facts and findings are noticed. On this basis the further action regarding to improve the pass percentage of the specific subjects. Feedback from the students collected in all the departments to monitor the performance analysis of both learner and teacher.

In our College various coaching programmes conducted by the available and interesting subject staff experts. Particularly TNPSC, RRB, TRB, NET, SET coaching classes are conducted periodically without affecting the regular classes.

Programs like “FOCUS on APTITUDE PLACEMENT RESEARCH HIGHER EDUCATION”, National Skill Development Corporation (NSDC) was also conducted. At the end of this program an online examination was conducted to the students. An online examination environment offered to our students.

The orientation programs for the new appointees and faculty development programs for all the teachers are conducted by the Government of Tamilnadu. IQAC advised and guiding the faculty members to participate in the program.

College has small seminar hall with computer and projector facility. The Department of Computer Science has two computer centres, internet facility attachment with projector. This facility is always open to all teaching learning process of this college to the College prosperous. Although this institution is unable to provide full fledged internet facility the students and teachers are advised to use their mobiles for the learning process.

Promotion of research activity IQAC and committee members take initiative support to all the departments. IQAC desiring to include all the department as research department.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 2 | 0 | 0 |

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**

5.NBA or any other quality audit**A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** D. Any 1 of the above

| File Description | Document |
|---|-------------------------------|
| Details of Quality assurance initiatives of the institution | View Document |

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

Quite a large number of initiatives have been taken to empowerise the two criteria- Teaching –Learning evaluation, Research and Development since the year 2006. Both short term and long term planning have been formulated aftermath the first accreditation. More attention has been paid on these two criteria identified as the thrust area for the development of the College. The first and foremost attempt is on the improvement of teaching-learning process. Evaluating the existing process, measures to improve it, focus on strengthening the internal assessment system, remedial classes have been the developmental activities to reach the goal of quality teaching learning evaluation system. Programs like invited lectures, special talks, workshops, conferences and seminars are the other activities towards strengthening this criteria. The teaching staff, research scholars and other students are often motivated to participate and present papers in the off campus programs. Periodical assessment of these activities has resulted quite well.

The college has also concentrated more on the Research and Development activities which have yielded a good result. Our attempts to bring PG courses and research courses has also resulted the introduction of M.A., M.Sc., M.Phil., and Ph.D programs as well. Being a rural based educational institution, the college has reached to a level of appreciation by the parent University. The Departments of UG Botany and PG History are ranked First and Tenth respectively in the university examinations among more than forty colleges.

A well documented process for effective curriculum delivery, professional ethics and values into the curriculum, assessing the learning levels of the pupils, efficient mechanism to deal with grievances pertaining to university examinations; effective communication process towards program outcomes and result outcomes and related evaluations extension activities for holistic developments , gradual increase in the physical infrastructure, periodic health check up and other related activities have also been concentrated to upkeep the glory and pride of the college.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 1

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 1 | 0 | 0 | 0 | 0 |

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

Counseling:

Students avail various types of counseling services at college:

Academic Counseling: The College provides counseling related to academic choices during the admission process to enable students to decide upon their course of study. Teachers are always available within the college and students can approach them with their academic problems.

Personal Counseling : The college has deputed the qualified counselor ,Miss.G. Sheebaqueen, M.A.,M.Phil., M.sc (psychology),.M.Ed., Who helps students with their Psychological and Emotional Problems. The primary focus of our counselors is to be available to talk with students about any aspect of their lives. It includes Anger, Anxiety, Depression, Making and Keeping friends,boy,girl relationships, social isolation, Peer relationships, Conflict with the family, Sibling rivalry, adjusting to a New college environment etc.,

Psychological Counseling is provided to address the stress related problems of the teenage girls of the

college. We have found many students suffering from instances of inferiority, complex, backwardness in studies and domestic violence leading to serious Psychological issues. This led to the formation of our Psychological counseling cell. It concentrates on the students suffering from various issues of domestic violence. Moreover, the teachers are always ready to help students who face various issues both in their academic and personal lives. The Students are found to overcome their mental stress and academic weakness. At the end of the session, they project a balanced personality and achieve a fair result.

SAFETY AND SECURITY:

There is no compromise in security issues at College. Right from the inception of the college, the college outsourced the security responsibility to the organization structure with statutory Bodies, cells and committees. The security personal monitor the movements in and, round the campus. Girls are managed by responsible, carrying and dedicated wardens. Vehicles are arranged to take students to hospitals if needed the Wardens will accompany the students. The students in the campus are constantly educated by the staff to maintain harmonious relation with all staff and outsiders. Meetings were often conducted by the Principal to review the security status of the girl students and college as well.

The Principal had instructed the Warden to inform the nearest police station about the location of the hostel and request the Sub – Inspector to visit the college often. It is decided to keep the police station number and Helpline Number in the notice board .A Committee comprising lady staff members is constituted in the college. There is already a committee which takes care of women’s issues. The cell has to conducts regular meetings for the students. To address to complaints filed by the girls and lady faculty this cell was constituted under the leadership of senior faculty. The Women’s cell itself looks after these issues and encourages the students to lodge complaints fearlessly. Stern warning with strict disciplinary action prevents students from divulging personal details to strangers. The College is using security as the college statutory bodies, Cells and Committees. The College has been deputing lady staff members for escorting girl students while going for out station sports and extracurricular activities. The Women’s cell has been guiding the students to go in a group while going home and hostel to avoid any untoward incidents like chain snatching, teasing, molestation etc., The statutory bodies, cells and committees has been doing campus inspection regularly to check the presence of any unauthorized activities or objects.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 375

| File Description | Document |
|---|-------------------------------|
| Details of power requirement of the Institution met by renewable energy sources | View Document |

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 1.82**7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)****Response:** 2**7.1.4.2 Annual lighting power requirement (in KWH)****Response:** 110**File Description****Document**

Details of lighting power requirements met through LED bulbs

[View Document](#)**7.1.5 Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The waste products in the form of solids, liquids, gases, and e-waste etc., which are discharged into the college environment, are to be disposed with effective methods. The College aims at simple-recycling that will not only be cost effective, but, also will reduce to a considerable extent contamination to our college/environment pollution of air, water and land. The solid wastes are possible from labs, hostels, Cafeteria, Classrooms and also the rubbish produced in college premises. The garbage consist rapidly decomposable materials while the rubbish is either slowly decomposable or non-degradable. The waste materials are collected using dust bins at various levels such as classroom, office, grounds, etc., and the accumulated wastes are put in a large pit and burnt. The solid waste from the labs is collected together and is sold for recycling if possible by means of auction. Chemical wastes produced in the laboratories of life sciences and chemistry is duly decontaminated. Fume hoods are used wherever necessary and provisions have been made in all the laboratories that regularly require such handling. The liquid wastes may be classified into hazardous and non-hazardous. The non-hazardous liquid waste is used for watering nearby plants and trees. All the hazardous waste generated from the chemical labs are properly degenerated and decontaminated. Sumps are used for that purpose at a distance.

The college does not generate e-waste. Computers and other electronic gadgets are replaced when they are dysfunctional or not at optimal level of efficiency. Such old gadgets are sold out as waste to contribute towards the purchase of new equipment. UPS electronics and the associated batteries are exchanged for new units under the buyback scheme.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Water is needed in almost every sphere of human activity. It is indispensable for the survival of life. As the college is situated in the hilly dry region, water sources are scarcely available in this region. In spite of these, several measures have been taken to combat the water scarcity. The surface water source like pools and ponds are available inside the campus. The water sources from the nearby hill and the other means are channeled and stored in the natural and manmade small ponds and pools in the college premises. The catchment capacity of these sources is sufficient to hold the ground water level to meet out the water scarcity in the college.

There is a scope for roof top rain water harvesting in the college buildings. As per the state government guidelines, it is mandatory to have a rainwater harvesting structure towards the approval of building constructions. Almost all the blocks (in 6350 square meter) of our college are connected with rain water harvesting structure to increase the ground water level. During the rainy seasons the run of water from the rain water catchment area of the buildings are collected in the filter bed sump. It helps us to maintain fresh water level in the sources like wells and bore wells. It benefits the students and staff providing drinking water throughout the year. Even four Hostels of which two each for men and women, the primary school situated adjacent to the college and the nearby residents are also benefited by this system.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

“Green college and Clean College” is one of the goals of our institution. To achieve this goal, the teaching, nonteaching faculties and students are maintaining eco-friendly atmosphere as a whole. We concentrate more on this aspect by introducing regulations with regard to vehicles parking, pollution free campus and Greenish atmosphere. The college encourages the staff and students to use bicycles since the state government provides free cycles with a view to create awareness on anti-pollution and have an insight into their health. Considerable students (male and female) are using bicycles in this college.

Both staff and students use public transport every day. Town buses run by the Attur bus depot of Salem Transport Corporation, cross the college every one hour, besides few private buses are also available for the students in a particular interval. There is a bus stop in front of the college for the convenience of the

collegians. Effort has been taken by the Principal to reinforce the railway station for the benefit of the students and staff coming far away.

Pedestrian friendly road running between Kattukottai and Sathappadi leads the staff and students to arrive safely to the college. This Tar road is covered on both sides by shadowy trees, residential houses, stationary shops, provisional stores and mini hotels at a particular interval. Students can access it without any fear and fervor. The Greenness and Cleanliness of the road is neatly maintained by the highways department of Attur Taluk.

Maintaining plastic free campus is another goal of our institution. The college administration is very particular to bring the order of the state government into practice. Every effort has been taken to ban the plastics. Anti-plastic campaigns have been conducted frequently the cadets of NCC to create awareness among the public. Students are advised to replace the usage of plastics into recycling materials. Thus plastic free campus has been maintained in our college.

As the paperless office has become the common practice everywhere, our college is also continuing the same. It means the transparency in every business/activity of the college administration E-governance plays a vital role in this regard. All the administrative communications have been done using computer based Electronic media. Communication between the college and University has mostly been followed by this medium. Also the instructions, circulars and other related information have been conveyed in terms of e-mail, SMS and WhatsApp to the faculty members. As far as the students are concerned, they are advised to use paperless learning system. The state government also provides free Lap Tops to execute this system successfully.

Green landscaping with trees and plants

Our College is bestowed with natural surroundings. Apart from the naturally grown trees and plants, Plantation of sibling is also in practice. Very vast area of our college premises (123 acres) is covered by plants like *Iluppai*, *Albizia amara*, *Black Plum*, *Mimosaceae*, *Chinee Apple*, *Avarai* and so on and so forth. These plants have the material and medicinal values of their own.

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Details of expenditure on green initiatives and waste management during the last five years | View Document |

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

| File Description | Document |
|---|-------------------------------|
| Resources available in the institution for Divyangjan | View Document |
| Any additional information | View Document |

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 3 | 0 | 0 | 0 | 0 |

| | |
|---|-------------------------------|
| File Description | Document |
| Number of Specific initiatives to address locational advantages and disadvantages | View Document |

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
| 0 | 0 | 0 | 0 | 0 |

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

7.1.13 Display of core values in the institution and on its website

Response: Yes

| | |
|--|-------------------------------|
| File Description | Document |
| Provide URL of website that displays core values | View Document |

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

| | |
|---|-------------------------------|
| File Description | Document |
| Details of activities organized to increase consciousness about national identities and symbols | View Document |
| Any additional information | View Document |

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** Yes**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 1

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------|
| 0 | 1 | 0 | 0 | 0 |

File Description**Document**

List of activities conducted for promotion of universal values

[View Document](#)**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities****Response:**

National festivals are of supreme importance for Indian Citizens. They remind us the importance of freedom, democracy and peace. Celebrating National festivals spread unity and harmony among people. Hence our college organizes and celebrates national festivals like Independence Day, Republic Day and Gandhi Jayanthi. These festivals are celebrated with as much pump and show. The college premises will be kept clean with the assistance of volunteers from National Cadet Corps, National Service Scheme, Red Ribbon Club and Youth Red Cross. The College is decked up with flowers, balloons, flags and tricolor drapes to add to the festive mood. The principal and staff use to deliver their speeches on the national festivals and the importance of celebrating them. The local personalities will also be invited to adorn the celebrations. The Competitions like Skits, Poetry, Recitation, Debates and various cultural programs are organized as a part of the celebrations. Prizes will be distributed to the winners as a measure of motivation. The cultural activities are organized and patriotic songs are played on that day. NCC, NSS, YRC AND RRC Volunteers play a vital role in organizing it.

Our college pays much concentration on organizing the birth anniversaries of great Indian personalities. The personalities include Mahatma Gandhi (2nd October – Gandhi Jayanthi), Dr. A.P.J. Abdul Kalam (15th October – Youth Renaissance Day), Dr. Rajendra Prasad (5th September-Teacher’s Day), K. Kamarajar (15th July- Educational Development Day) etc., They are organized to honour them and get inspired by their deeds towards the nation. These events offer a good platform to bond with among the college students, neighbours, colleagues and other near and dear ones. The students also learn the moral values and ideologies through it.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

When transparency is practiced, there can be a favourable change in any institution. It also creates a cordial relationship among the head and subordinates. Our college maintains transparency in all aspects such as financial, academic, administrative and auxiliary functions. Our principal builds trust among the staff by being transparent. According to him, being transparent is one of the fastest and most reliable ways to build trust on both the sides.

Our Principal conducts council meeting that constitutes the head of all departments, bursar and Superintendent whenever necessary. In the meeting, the Principal will inform about the funds received from the government, students fee collection etc., and disclose all matters regarding financial availability. He discusses transparently what shall be done with that fund for the development of college and students. Based on the availability of fund on various heads and discussions with the members of the council, the principal comes to the conclusion by passing resolutions. The members are given full liberty to share their opinions. Since it is a government institution, the audits are done by concerned departments in financial matters at the end of each and every financial year. For the academic development of the college, the principal often conducts meeting with the head of departments and staff. In the meeting, he would enquire if there are any practical difficulties in their teaching learning process. The problems they face are solved out with the suggestions of the members of the meeting then and there. This practice turns even a complex issue, simple. The Principal encourages and sets expectations around innovation among the staff. Through his rich experience, he motivates the staff to enhance their service delivered to the students.

The Principal also discusses how to tackle the drop outs and reduce the latecomers to the college. He will invite the suggestions from the heads and staffs on various aspects and the desirable ones are brought into practice. His transparency creates a friendly atmosphere so that each and everyone feel free to share their opinions frankly.

The Principal conducts meeting with the office staff also including the Bursar, Superintendent, Junior Assistants etc., and discusses with them how to improve their services. He enquires about the needs and facilities to be fulfilled for the development of the infrastructure and service. He often suggests to speeden their service on important things like scholarship, free Bus pass issue, Transfer Certificates issue, examination related works etc., The Principal has also appointed some office staff through Parent Teachers Association for enhancing the better services.

Whenever the Principal decides to Organize/Celebrate any functions/Festivals, he uses to organize

a meeting immediately and will have a discussion over it. He will discuss transparently among the staffs and PTA, regarding the Celebration, fund needed and how it could be met out. Due to his transparency, the staffs render their full support and contribution in making the functions a grand success.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Empowerment of Educationally weaker Section.

The college works for the uplift of the educationally weaker section of the rural society. It tries to bring the parents dream into reality. When the parents were struggling for their sustenance, the students also have to support their family by earning. So circumstances divert them from regular study. Therefore, the college strives to offer a quality education and tries to satisfy the aspiration of the parents. New plans have been contrived to materialize their aspiration. Action plan has been set to achieve it in a short span of time. Methodology relevant to the situation has been adopted to transmit the educational values. It would lead them to understand the social, political, National and International values. Guidance and counseling strategies have been implemented. The teaching objectives are also evaluated to attain specific outcomes. The internal evaluation system has, continuously, been altered to the situation. The process of information and communication has been consistently regulated by the department staff to upkeep the relationship of the staff with the students and parents. The principal of the college is very particular on the future prospects of the students.

Awareness against Social unrest

Social unrest had prevailed acutely in and adjacent to college campus. Ignorance and improper guidance had caused this mischief. This kind of notoriety affected the normalcy of the educational system of the college. It had emanated the noxiousness in the course of their study.

Effects have been taken to settle this disharmony at present. CCTV cameras are fixed covering the entire premises and thus the college is under 24 hours surveillance now. The proposed construction of massive compound wall around the college premises would help to bring this situation under control. Caution is given to the watchmen to take care of the tress passers and strangers inside the campus. Students are compelled to wear ID card during the college hours. Entry and Exit register is strictly maintained to avoid discrepancies by the strangers. Such intensified efforts have yielded good effects in settling the disharmony existed so far in the college.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Our college faced a disharmony among students which was an unfortunate for our college. In order to find a feasible solution, our Principal arranged a meeting with all the staffs in our college.

After discussing with the staffs, he have implemented

A plan to change the double shift timing (8.55AM – 1.25 PM) and (1.30 PM to 6 PM) to single shift timing (9:30 AM to 2:30 PM) in order to monitor the discipline among students, manage the electrical expenses, tackle water scarcity, improve coordination among staffs and students, reduce the communication gap between Principal and staffs.

It was a welcome step among staffs and students working in single shift as it had lead to the following advantages without facing any hurdle.

- Improved the communication among faculty members and students.
- We could monitor the discipline of students with ease with cooperation among staff members.
- Water scarcity has been tackled efficiently and we could save water.
- Electricity usage has eventually reduced and expenses have also decreased.
- Installations of CCTV cameras have facilitated the real time tracking of movement/behaviour of students inside the college premises.
- Helped to issue timely disciplinary action against students disobeying the rules of the college.

In order to enforce zero tolerance against communal conflict,

- Principal and staffs arranged periodic meeting with students to maintain a friendly atmosphere and also educate students with good social practices and discipline.
- Principal, staffs and students undertake oath in order to treat everyone as equal, create diversity among everyone and not to involve in communal clash inside the college premises.
- We also conduct 'Grievance Redressal' meeting with students to know the difficulties they face and take measures to solve them on-time.
- We have create friendly atmosphere among students by making them to involve in celebrations for state level traditional festivals.

5. CONCLUSION

Additional Information :

We promote and maintain gender equality in our college.

We encourage students in curricular activities such as winning top positions in semester examination, participate in symposium/workshop/conferences and in extra-curricular activities such as organizing 'Sports Day' to initiate Zonal level competitions.

Principal organizes periodic meeting with faculty members to monitor the smooth functioning of our college and to follow 'Academic Schedule'.

We also celebrate cultural festivals to instill traditional values in students.

We organize blood donation and other health camps through NSS/YRC clubs to maintain social tie-up with the society.

We conduct prayer meet to take oath against untouchability, use of narcotics, etc.

Concluding Remarks :

To put in a nut shell, the credit of the college is vested in the good governance reflecting the charismatic leadership and ideal human resources. The powers and functions of the college are decentralized to the extent of last category of the staff. It paves way for the introduction and implementation of perspective/strategic plans one side and student welfare measures on the other side.

The student centric methods (experimental, participative and problem solving) have been democratically adhered to enrich the learning experience. Continuous assessment in the learning levels of students has proved that most of the students with cognitive disorder on account of malnutrition, naivety, ignorance and such other psychological problems, find difficult of learning. Special programs have been organized to overcome the learning difficulties. It needs financial assistance for formulating more strategic plans and remedial measures.

The college follows some procedures for the maintenance and utilization of physical, academic and support facilities. Well equipped laboratories, Libraries with well preserved knowledge resources, a vast sports complex (man-made & natural) are all the advantageous resources of the college.

Qualified, trained, skilled, experienced and competent staff is the amazing wealth of the college. They dedicate to meet the challenges comfort them in the teaching-learning process themselves.

The remoteness and isolation of the location has been a menace to the progress of the institution. In spite of it, the college altogether moves its mission to attain the vision in near future. But inadequacy in the process of automation is a great barrier to achieve things like integrated library management system, e-journal, e-governance etc, the administration is logging behind in the mobilization of funds due to the rural nature of the collegians.

Thus there are some pros and cons in materializing the aims and objectives of the college and hurdles to fulfill the entire satisfaction of the superior authorities like Ministry of Education, UGC and the like.

NAAC